



U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT
WASHINGTON, DC 20410-5000

OFFICE OF PUBLIC AND INDIAN HOUSING

Enterprise Income Verification (EIV) System Training 2-Day Training Session

Agenda*

** If a scheduling conflict arises, this training will occur on February 11-12, 2009 (same time).*

Training materials will be posted the day before the training session at the following HUD websites:

<http://www.hud.gov/offices/pih/programs/ph/rhiip/training.cfm>

<http://www.hud.gov/webcasts/schedule/>

Day 1 – Wednesday, January 7, 2009 – 1:00PM, EST – 5:00PM, EST

- 1:00 Welcome and Introductions
- 1:05 Security Awareness
- 1:35 EIV System - General Information
- 2:30 Break
- 2:45 EIV System - General Information – continued
- 3:45 Question and Answer Session
- 4:00 Obtaining Access to EIV (User & Security Administration)
- 4:15 EIV Access Termination
- 4:30 HUD Monitoring of EIV Access
- 4:45 Question and Answer Session
- 5:00 End of Day 1

Note: This agenda is subject to change

Enterprise Income Verification (EIV) System Training 2-Day Training Session

Day 2 – Thursday, January 8, 2009 – 1:00PM, EST – 5:00PM, EST

- 1:00 Welcome
- 1:05 Using the EIV System
- 1:10 Obtaining Income Information
- 1:15 EIV Household Income Report
- 1:30 New Hires Report
- 1:40 Deceased Tenants Report
- 1:50 Existing Tenant Search
- 2:00 Multiple Subsidy Report
- 2:15 Question and Answer Session
- 2:30 Break
- 2:45 Income Discrepancy Report
- 3:30 Discrepancy Resolution
- 3:40 Retroactive Rents & Repayment Agreements
- 4:00 Case Study
- 4:15 Case Study Solution
- 4:45 Question and Answer Session
- 5:00 End of Day 2

Note: This agenda is subject to change