

Guide for Review of NSP-2 Program Progress				
Name of Program Participant:				
Staff Consulted:				
Activity Name, Number and Brief Description:				
Name(s) of Reviewer(s):		Date		<input type="checkbox"/> Limited Review <input type="checkbox"/> In-depth Review

NOTE: All questions that address requirements contain the citation for the source of the requirement (statute, regulation, NOFA, or grant agreement). If the requirement is not met, HUD must make a finding of noncompliance. All other questions (questions that do not contain the citation for the requirement) do not address requirements, but are included to assist the reviewer in understanding the participant's program more fully and/or to identify issues that, if not properly addressed, could result in deficient performance. Negative conclusions to these questions may result in a "concern" being raised, but not a "**finding**."

Instructions: Use this Exhibit for a review of compliance with program progress for the Neighborhood Stabilization Program 2 (NSP-2). This Exhibit is divided into six sections: NSP-2 Specific Financial Management; "Buy American" Requirement; Returning of Units to the Market; NSP-2 Eligible Uses; Consortium; and Summary. One Exhibit is to be completed for each Program Participant. This Exhibit is to be used in conjunction with the applicable exhibits that are contained in the following chapters of this Handbook: Chapter 3, *Community Development Block Grant (CDBG) Entitlement, Small Cities, Non Entitlement CDBG Grants in Hawaii, and Insular Area Programs*; Chapter 4, *State Community Development Block Grant (CDBG) Program*; Chapter 21, *Environmental Monitoring*; Chapter 22, *Fair Housing and Equal Opportunity (FHEO)*; Chapter 23, *Labor Standards Administration*; Chapter 24, *Lead-Based Paint Compliance*; and Chapter 25, *Relocation and Real Property Acquisition*, as well as the NSP-1 Exhibits 8-10 through 8-16 in this Chapter. It is important to note that the NSP-2 falls under the same guidelines as the NSP-1 and the regular CDBG program, with some additional requirements, thresholds, and tests that are unique to its program design, as outlined in:

- the "Notice of Fund Availability (NOFA) for the Neighborhood Stabilization Program 2 under the American Recovery and Reinvestment Act, 2009;"
- the 3 NSP-2 NOFA Correction Notices:
 - the "Notice of Fund Availability (NOFA) for Fiscal Year 2009 Neighborhood Stabilization Program 2 under the American Recovery and Reinvestment Act of 2009; Correction" [Docket No. FR-5321-C-02, June 11, 2009];
 - the "Notice of Fund Availability (NOFA) for Fiscal Year 2009 Neighborhood Stabilization Program 2 under the American Recovery and Reinvestment Act of 2009; Correction" [Docket No. FR-5321-C-03, November 9, 2009]; and
 - the "Notice of Fund Availability (NOFA) for Fiscal Year 2009 Neighborhood Stabilization Program 2 under the American Recovery and Reinvestment Act of 2009; Correction" [Docket No. FR-5321-C-04, January 21, 2010].

Questions:

A. NSP-2 SPECIFIC FINANCIAL MANAGEMENT

1.

Is the program participant on track with meeting the expenditure of at least 50 percent of allocated funds within the 2-years-of-receipt deadline? [NOFA; Appendix I: Program Requirements, Paragraph M.1, page 67]	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Yes	No	N/A
Describe Basis for Conclusion:			

2.

Is the program participant on track with meeting the expenditure of at least 100 percent of allocated funds within the 3-years-of-receipt deadline? [NOFA; Appendix I: Program Requirements, Paragraph M.1, page 67]	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Yes	No	N/A
Describe Basis for Conclusion:			

3.

a.

Has the program participant “not use[d] more than 10 percent of its grant for demolition activities under HERA, Section 2301(c)(3)(C) and (D)”? [NOFA; Appendix I: Program Requirements, Paragraph H.3.f, page 59]	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Yes	No	N/A
Describe Basis for Conclusion:			

b.

If answer to “a” above is “no,” had the program participant requested a waiver as part of its NSP-2 application? [NOFA; Appendix I: Program Requirements, Paragraph H.3.f, page 59]	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Yes	No	N/A
Describe Basis for Conclusion:			

B. “BUY AMERICAN” REQUIREMENT

4.

a.

Is the program participant complying with Recovery Act’s Buy American requirement? [NOFA, VI.K and 74 Fed. Reg. 18449]	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Yes	No	N/A
Describe Basis for Conclusion:			

b.

Has the program participant requested an exception of the Recovery Act’s Buy American requirement? [NOFA, VI.K and 74 Fed. Reg. 18449]	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Yes	No	N/A
Describe Basis for Conclusion:			

C. RETURNING OF UNITS TO THE MARKET

5.

Is the program participant on track to meet the requirement to return at least 100 units to the market? [NOFA, II.B.2]	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Yes No N/A
Describe Basis for Conclusion:	

D. NSP-2 ELIGIBLE USES

6.

Under Eligible Use E, is the program participant only redeveloping demolished or vacant properties as housing? [NOFA, Appendix I: Program Requirements, H.3]	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Yes No N/A
Describe Basis for Conclusion:	

E. CONSORTIUM

7.

Is the lead applicant “assuming responsibility for the grant on behalf of the consortium in compliance with all program requirements,” and taking program management steps to ensure compliance, as well as overseeing the reporting, monitoring of the consortium members, etc.? [NOFA, II.A.5]	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Yes No N/A
Describe Basis for Conclusion:	

8.

a. Is the lead applicant a non-profit? (NOTE: For nonprofits, 24 CFR 84 is applicable and HUD is required to perform the environmental release.)	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Yes No N/A
Describe Basis for Conclusion:	

b. If the answer to “a” above is “yes,” is the operating capacity of the non-profit such that assistance from a NSP-TA provider is recommended?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
Describe Basis for Conclusion:			

F. SUMMARY

9.

If the responses to any of the questions in this Exhibit indicate a need to go to another section of this Handbook for questions, or seek technical assistance or advice from another HUD staff person, please describe below.
Describe Basis for Conclusion: