

U.S. Department of Housing and Urban Development
PUBLIC AND INDIAN HOUSING

Special Attention of: Regional Administrators; Transmittal Handbook No.:
Directors, Office of Public Housing; 7465.3 CHG-2
Field Office Managers; Housing Issued: December 12, 1990
Management Directors; Chiefs, Assisted
Housing Management Branch; Directors,
Offices of Indian Programs; Public
Housing Agencies; Indian Housing
Authorities

1. This Transmits
The Public and Indian Housing Occupancy Reporting Handbook 7465.3,
Change 2., dated 12/90.

2. Summary. This contains a revised Appendix 2-6, Federal Privacy
Act Statement. The Appendix is a model Statement to be used with
Form HUD-50058, Tenant Data Summary. The Statement must be given
to applicants when they apply and residents at each annual
reexamination.

The primary change in the Statement concerns disclosure of Social
Security Numbers (SSNs). Public housing agencies (PHAs) and
Indian housing authorities (IHAs) must revise the Federal Privacy
Act Statement they give to applicants and residents concerning
disclosure of Social Security Numbers. PHAs'/IHAs' Federal
Privacy Act Statements must tell applicants and residents they are
required to give the PHA/IHA the SSNs of household members 6 years
of age and older.

We made the change in the Federal Privacy Act Statement because of
HUD regulation 24 CFR Part 750, Disclosure and Verification of
Social Security Numbers and Employer Identification Numbers by
Applicants and Participants in HUD Programs. HUD published this
regulation September 27, 1989; it went into effect November 6,
1989.

In addition, we have simplified the language of the Federal
Privacy Act Statement to make its meaning clearer.

3. The instructions apply to the following programs:

- PHA-owned rental public housing.
- IHA-owned rental public housing.
- Section 23 and 10(c) leased housing.
- Section 23 Housing Assistance Payments program.
- Turnkey III Homeownership Opportunities program.
- Mutual Help housing.

4. Filing instructions: Replace Appendix 2-6, dated 7/87
with Revised Appendix 2-6, dated 12/90.

Assistant Secretary for

Public and Indian Housing

12/90

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W-3-1, W-2(H), W-3(H), R-1, R-2, R-3, R-3-1(PIH),
R-3-2, R-3-3, R-6, R-6-1, R-6-2, R-7, R-7-1, R-7-2, R-9, R-9-1,
138-2, 138-7
HUD-23 (9-81)
W-3-1 Directives Management Officers--Headquarters and Regions,
library, ACIR (Advisory Commission on Intergovernmental
Relations)
W-2 HQ Office Directors, Special Assistants,
those reporting directly to Assistant Secretaries
W-3 HQ Division Directors, those reporting directly to Office
Directors, multiple copies for staff
R-1 Regional Administrators, Deputy Regional Administrators
R-2 Office Directors, Principal Assistants in Regional
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R-3 Bulk shipment to Regional Offices
R-3-1 Bulk shipment to Regional Offices for selective
distribution by program area
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R-6-1 Category A offices - bulk
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